

CHAPTER GRANT PROGRAM

GENERAL: The VVA-BSC Chapter Grant Program is to provide funding for chapters in need of financial aid. Funds for this program are made possible via our membership dues. All requests for Grants will be submitted to the Vietnam Veterans of America, Inc. "BUCKEYE" State Council Board of Directors.

SCOPE: Grants will be limited to no more than \$500.00 per Chapter per year. The VVA-BSC Treasurer will monitor the membership dues account and ensure a balance of no less than \$5000.00 is maintained. Grant requests will be considered at the first Board Meeting following the receipt of the Grant application. Each request will be reviewed and either approved or denied. A Chapter whose request is denied shall be notified by return mail and the Chapter may resubmit at anytime. VVA-BSC reserves the right to request additional information from the Chapter if necessary. A majority of the VVA-BSC Board of Directors must approve the request providing that the Chapter has addressed all of the guidelines positively.

GUIDELINES:

Note

A Chapter receiving Thrift Store Funds is NOT eligible to apply for a Chapter Grant.

- 1 The Grant Application shall be completed in its entirety.
- 2 A detail explanation of the purpose for the grant Request must be provided. The stated purpose must be appropriate with the goals of Vietnam Veterans of America, Inc. (Incarcerated Chapters must include signed approval from their institution.)
- 3 The amount must NOT exceed the \$500.00 cap limit.
- 4 The Grant request must be accompanied by the Chapter's most recent **Treasurer's** report and Annual Financial report.
- 5 The Chapter must have a current Election Report on file at the VVA-BSC Headquarters.
- 6 The Chapter must have had at least one (1) delegate attend two (2) Department meetings during the period between March and February as set forth by the VVA-BSC by-laws to receive BSC funds (Incarcerated Chapters who do not have outside delegates are exempt).
- 7 Not more than one grant request per chapter will be approved during a twelve (12) month period.

VVA-BSC Grants will be granted with no repayment required, however, when the Chapter may become financially sound it would be appreciated that repayment of some kind be made so that the Chapter Grant Program can continue to serve you the Chapters in need.

(SEE REVERSE SIDE)